

Curriculum Vitae

Dr FARES DJAFRI



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PERSONAL PARTICULARS:

Age	:	31 years	Date of Birth	:	10 May 1986
Marital Status	:	Married	Residence	:	Malaysia
Nationality	:	Algerian			

CAREER OBJECTIVE:

Talented researcher, with aspirations to pursue a challenging career in the field of banking and finance with an ambitious and high-profile organisation offering a genuine opportunity for progression.

HIGHEST QUALIFICATION

PhD in Islamic Finance, University of Malaya.

WORKING EXPERIENCE:

October 2017- December 2017 International Shariah Research Academy for Islamic Finance (ISRA)
Consultant

✓ **Duties and Tasks:**

- Consultants for the Consultancy Project on GAP Analysis, Benchmarking and Curriculum Structuring and Designing for Certified Shariah Advisor and Auditor (CSAA) Program.

✓ **Achievements:**

- Reviewed all the operational documents for CSAA program.

1 May 2017- 31 July 2017 International Shariah Research Academy for Islamic Finance (ISRA)
Research Assistant

✓ **Duties and Tasks:**

- Assist in benchmarking of Islamic Economics Textbook.

July 2014- June 2016

Academy of Islamic studies, University of Malaya

Research Assistant (**Dr. Kamaruzaman bin Noordin**)

✓ **Duties and Tasks:**

- Served as a research assistant under the project: **FP001-2014A** “The Impact of Transformational Leadership, Islamic Spirituality, Organizational Commitment and Citizenship Behavior on Employee Performance: An Empirical Study of Islamic Insurance in Malaysia” under the supervision of Dr. Kamaruzaman Noordin
- Teaching undergraduate students in areas allocated by the supervisor of the project.
- Participated in Poster Exhibitions
- Checking and assessing students’ work
- Invigilating examinations
- Work in collaboration with my supervisors in supervising Master students
- Attending and presenting at international conferences and seminars
- Collecting and analysing the research data
- Assisting the supervisor of the project with all correspondence

✓ **Achievements:**

- Completed my PhD
- Publishing research papers in good journals
- Publishing chapter in book indexed by Thomson Reuters (Springer)
- Presenting papers at international conferences in Turkey and Malaysia
- Received research award (**Bronze Medal**) for Poster Exhibition.

September 2013- July 2014

Academy of Islamic studies, University of Malaya

Project officer (Research) (**Assoc. Prof. Dr. Fadila Grine**)

✓ **Duties and Tasks:**

- Assist the Head of Research with all correspondence
- Support the activities of the research and publication unit
- Coordinate postgraduate research and programs under research unit
- General Secretariat for One-Day Symposium on Women for Malaysia Development: beyond 2020
- Writing research proposals, papers and other publications
- Managing with research team the research budget
- Collecting and analysing the research data

✓ **Achievements**

- Published one paper in good journal
- Organizing One-Day Symposium on Women for Malaysia Development: beyond 2020 held at Academy of Islamic Studies, University of Malaya, Kuala Lumpur, Malaysia on 27th February 2014.
- Organizing a number of seminars and lecturers on “**Academic Research: Standards & Applications and Publishing in High Impact Journals**”

October 2013- August 2014 **International Bureau for Consultancy and training (IBCT), University of Malaya**
Executive manager

✓ **Duties and Tasks:**

- Assist the head of the bureau with all correspondence
- Organize and manage all workshops planned by IBCT
- Work with the Board to secure adequate funding for the operation of the Bureau
- Provide the Board with comprehensive, regular reports on the revenues and expenditures of the Bureau

✓ **Achievements**

- Organizing One-Day Workshop on “Strategies for increasing Citation Frequency: Before and after publications” on 23 Feb, 2014
- Organizing Workshop on Publishing in High Impact Academic Journals (Scopus & ISI)
- Mentoring Sessions on Writing for High Impact Journal. Conducted by Assoc. Prof. Dr. Bensaid Benoauda and Assoc. Prof. Dr. Farid Alattas.

January 2012- June 2012 **International Shariah Research Academy for Islamic Finance (ISRA)**
Research Assistant (**Assoc. Prof. Dr. Nurdianawati Irwani Abdullah**)

✓ **Duties and Tasks:**

- Reading academic journals and provide the head of the research team with the summary of recent articles
- Collecting the suitable literature for the research project and analyses the research data
- Collecting and analyses the research data

✓ **Achievements:**

- Publishing research paper
- Participating in international conference

June 2012- June 2013 **MIRAJ ACADEMY SDN. BHD. Malaysia**
Account / Finance Executive

✓ **Duties and Tasks:**

- Handling day to day inter-company reconciliation and checking on transactions for management information
- Transfer all students’ documents (receipts, invoices, credit notes, etc.) to a new accounting software
- Preparing and processing requisitions, purchase orders & invoices
- Handle accounts payable and accounts receivable work
- Summarizing clients’ financial status by collecting information; preparing balance sheet, profit and loss statement, and other reports
- Provide a continuous support to the management team by delivering various analysis reports as needed

✓ **Achievements:**

- Prepared financial statement for more than 180 students
- Contributed to rapid business growth through introducing and using new accounting software

- Improved client satisfaction by initiating operational changes and utilizing new accounting software that enhanced company standards and performance.

February 2009- June 2009 **Project of Central Electric Ansaldo, Ain Djasser, Algeria**
HR - Staff Manager

✓ **Duties and Tasks:**

- Direct personnel, training and labour relations activities
- Met with all new hires to explain benefits, guidelines and procedures.
- Serve as a link between management and employees by handling questions, interpreting and administrating contracts
- Advice managers on organizational policy matters and recommended needed changes
- Serve all the recruitment needed through liaison with agencies/advertising.

August 2008- December 2008 **Project of Building Construction Work. Batna, Algeria.**
Accountant

✓ **Duties and Tasks:**

- Preparing and processing requisitions, purchase orders & invoices
- Handle accounts payable and accounts receivable work
- Recommends financial actions by analysing accounting options
- Prepares payments by verifying documentation and requesting disbursement
- Summarizing clients' financial status by collecting information; preparing balance sheet, profit and loss statement, and other reports
- Provide a continuous support to the management team by delivering various analysis reports as needed.

January 2006- July 2008 **Electrical Work Company. Batna, Algeria.**
Assistant Accountant

✓ **Duties and Tasks**

- Providing general administrative support to the department of accounting
- Handling day to day inter-company reconciliation and checking on transactions
- Preparing and processing requisitions, purchase orders & invoices
- Inputting into the monthly payroll

TEACHING EXPERIENCE:

Worked as an assistant lecturer at the department of Shariah and Management, Academy of Islamic studies, University of Malaya from 2014 to 2016. Some of the subjects that I have taught include **Islamic Capital Market**, **Islamic Insurance (Takaful)**, **Islamic Financial Planning** and **Research Methodology**.

ACADEMIC / PROFESSIONAL QUALIFICATIONS:

University of Malaya, Kuala Lumpur, Malaysia

Certificate : Doctor of Philosophy
Major : Islamic Banking and Finance (Business and administration)
Graduation Date : April, 2017

International Islamic University Malaysia, Kuala Lumpur, Malaysia

Certificate : Master
Major : Finance
Graduation Date : October, 2012

Centre for Languages and Pre-University Academic Development, Kuala Lumpur, Malaysia

Certificate : English Language Proficiency
Major : Academic Language.
Graduation Date : June, 2010

Lhadj Lakhdar National University, Batna, Algeria

Degree : Bachelor
Major : Finance
Graduation Date : June, 2008.

CONFERENCE PAPERS:

- **Differences in Customers' Attitude towards Diminishing Partnership House Financing in Malaysia and Pakistan**, 4th International Islamic Economics and Finance Conference, 15-16 July 2017, Istanbul, Turkey
- **The Impact of Workplace Spirituality on Organizational Commitment: The Case for Takaful Agents in Malaysia**, 3rd International Halal Conference, 22-23 November 2016, Kuala Lumpur, Malaysia
- **Application of Microfinance in Selected Islamic Banks in Malaysia: Issues and Challenges**, Global Conference on Business and Social Science, 15-16 December 2015, Kuala Lumpur. MALAYSIA
- **Islamic Spirituality and Entrepreneurship: A Case Study of Women Entrepreneurs in Malaysia**, One-Day Symposium on Women for Malaysia Development: beyond 2020, 27 February 2014, Academy of Islamic Studies, University of Malaya, Kuala Lumpur, Malaysia.
- **Issues and Challenges in Introducing Islamic Insurance (Takaful) Into the Algerian Financial Market: Lessons from Malaysia**, 2nd International Halal Conference, 17-18 November 2016, Istanbul, Turkey
- **Application of Malaysia Deposit Insurance Corporation (MDIC) to Takaful Operators: An Analysis from the Shariah Advisors' Perspective**, 2nd International Conference on Education and Information Management (ICEIM-2012), 22-23 December 2012. Penang, Malaysia

PUBLISHED PAPERS:

- Fares, D., & Noordin, K. (2017). **The Impact of Workplace Spirituality on Organizational Commitment: A Case Study of Takaful Agents in Malaysia**. The International Journal of System and Ethics (Humanomics). (Accepted. Vol 33, Iss.3). (SCOPUS-Indexed).
- Fares, D., Noordin, K. B., Naail, K. (2017). **The Measurement Model of Performance Determinants: A Case Study of Takaful Agents in Malaysia**. The International Journal of System and Ethics (Humanomics). (Accepted. Vol 33, Iss.4). (SCOPUS-Indexed).

- Kachkar, O., Fares, D., & Noordin, K. B. (2016). “**Application of Microfinance in Selected Islamic Banks in Malaysia: Challenges and Prospects**”. Middle East Journal of Business, 11(2).
- Fares, D., & Noordin, K. B. (2016). “**Islamic Spirituality, Organizational Commitment, and Organizational Citizenship Behavior: A Proposed Conceptual Framework**”. Middle East Journal of Business, 11(2).
- Grine, F., Fares, D., & Meguellati, A. (2015). “**Islamic spirituality and entrepreneurship: A case study of women entrepreneurs in Malaysia**”. The Journal of Happiness & Well-Being, 3(1), 41-56.
- Fares, D., Achour, M., & Kachkar, O. (2013). “**The impact of service quality, student satisfaction, and university reputation on student loyalty: A case study of international students in IIUM, Malaysia**”. Information Management and Business Review, 5(12), 584.
- Abdullah, N. I., & Fares, D. (2012). “**Applications of Malaysia Deposit Insurance Corporation (MDIC) To Takaful Operators: An Analysis from the Shariah Advisors’ Perspective**”. Information Management and Business Review, 4(12), 615

CHAPTER IN BOOK:

- Noordin, K., & Fares, D. (2016). **Issues and Challenges in Introducing Islamic Insurance (Takaful) into the Algerian Financial Market: Lessons from Malaysia**. Published in Contemporary Issues and Development in the Global Halal Industry (pp. 359-369). Springer Singapore (ISI-Indexed)

ON-GOING PAPERS:

- The Relationship between Islamic Spirituality, Organizational Commitment and Organizational Citizenship Behaviour: A Conceptual Framework in reference to Islamic Insurance sector in Malaysia.
- A Quantitative Study of Factors Affecting Job Performance of Employee in Islamic Insurance Company in Malaysia.
- The Influence of Transformational Leadership on Job Performance through Organizational Commitment and Organizational Citizenship Behaviour.
- The Impact of Islamic spirituality and Transformational leadership on Takaful Agent’s Organizational Commitment: A Construction and Verification of a theoretical model.
- Spirituality VS Islamic Spirituality: A comparative Study of Takaful Performance in Malaysia.

ARTICLES IN MAGAZINE:

- Published article in Inspire magazine, the online magazine for the Algerian network for academics, scientists and researchers.

<http://inspiremagazine.anasr.org/feature-issues-and-challenges-in-introducing-islamic-insurance-takaful-into-the-algerian-financial-market-lessons-from-malaysia/>

INVOLVEMENT IN PROFESSIONAL ORGANIZATION:

- Member of Technical Advisory Committee (TAC MEMBER) for the Skills Training Program under the Department of Skills Development, Ministry of Human Resources, Malaysia.

INVITED SPEAKER AND WORKSHOP CONDUCTED:

- Endnote workshop and Publications in High Impact Journals, 24 April 2017, International Islamic University Malaysia.
- Endnote workshop and Publications in High Impact Journals, 08 June 2017, Department of Shariah and Management, Academy of Islamic Studies, University of Malaya.

GRANT AND FUNDING:

- Fundamental Research Grant Scheme (**FRGS**) under the Ministry of Higher Education, MOHE, Malaysia, for the project of: The Impact of Islamic Spirituality, Organizational Commitment, and Organizational Citizenship Behavior on Job Performance: An Empirical Study on Takaful Companies in Malaysia. **01/07/2014 – 30/06/2016**. Under the supervision of **Dr. Kamaruzaman Bin Noordin**.

AWARDS AND RECOGNITIONS:

- Member of Training Debtors and Judging Debates for the year 2013–2014. Academy of Islamic Studies, University of Malaya.
- Bronze Medal, Poster Exhibition, Minggu Terbuka Akademik APIUM 2015, Academy of Islamic Studies, University of Malaya, 2014.
- Bronze Medal, Poster Exhibition, Minggu Terbuka Akademik APIUM 2017, Academy of Islamic Studies, University of Malaya, 2017.

CONFERENCES, SEMINARS AND WORKSHOPS ATTENDED:

- Participated in **Special Training for Potential Leaders (STPL)** on January 29–31, 2011 Organised by International Institute for Muslim Unity (IIMU).
- Participated in **Backpacking Across Borders (Malaysia–Singapore)**, on 20–24 June 2012 Organized by Mahallah Representative Committee (MRC), Mahallah AS–SIDDIQ, IIMU.
- Participated in **Structural Equation Modelling (SEM)** Workshop (Basic & Intermediate), held on 3rd & 4th November 2012. Organized by Student Learning Enhancement Unit (SLEU).
- Participated in the Skills Development Workshop on **Structured Equation Modelling (SEM), SPSS, and Time series Analysis** on February 26–27, 2011, organised by Islamic Economics and Policy Research Unit (IEPRU) and African Student Association Malaysia (ASAM), International Islamic University Malaysia (IIMU)
- Committee member as a **Judge for the Arabic Debate** Competition on the 1st Annual International Festival of Arabic Language, held at Academy of Islamic Studies, University of Malaya, Kuala Lumpur, Malaysia 05–07–May 2014.
- Participated in the 4th Annual International Qur'anic Conference 2014 as a **Rooms Supervision Committee**, held at Academy of Islamic Studies, University of Malaya, Kuala Lumpur, Malaysia on 14th to 15th April 2014.
- Participated as **Session Chairperson** for the One–Day Symposium on Women for Malaysia Development: beyond 2020 held at Academy of Islamic Studies, University of Malaya, Kuala Lumpur, Malaysia on 27th February 2014.
- Participated as **Media and Publicity Committee** and **Master of Ceremony (MC)** for the 1st international

conference on Islam and contemporary issues in the Islamic world: Challenges and the way forward held at Academy of Islamic Studies, University of Malaya, Kuala Lumpur, Malaysia on 5–6th December 2016.

COMPUTER LITERACY & SOFTWARE (SKILLS):

- SPSS, Amos, SmartPLS, Nvivo and EndNote.
- Windows, OSX
- Microsoft office

STRENGTH:

- In-depth knowledge of various techniques and approaches applied at a research project
- Perfect knowledge about the common job duties of a lecturer and ability to perform them efficiently
- Familiarity with the general administrative environment at educational institutes and idea about their practices
- Positive thinking, Innovative and Self-motivated

LANGUAGE SKILLS:

	<u>Spoken</u>	<u>Written</u>
Arabic	Excellent (Native)	Excellent (Native)
English	Excellent	Excellent
French	Elementary proficiency	Elementary proficiency
Malay	Elementary proficiency	Elementary proficiency